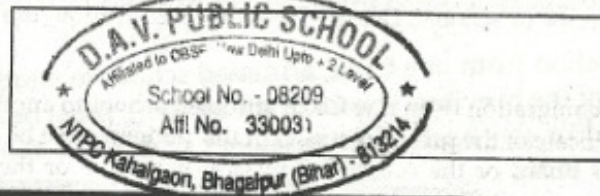




# D.A.V. PUBLIC SCHOOLS



Sl. No. 3012

## TRANSFER CERTIFICATE

Managed by: D.A.V. College Managing Committee, Chitra Gupta Road  
New Delhi-55

Roll No. \_\_\_\_\_ Admission No. \_\_\_\_\_

1. Name of the Pupil \_\_\_\_\_
2. Father's / Guardian's Name \_\_\_\_\_  
Mother's Name \_\_\_\_\_
3. Nationality \_\_\_\_\_ 4. Whether S.C./S.T./OBC \_\_\_\_\_
5. Date of first admission in School \_\_\_\_\_ in Class \_\_\_\_\_
6. Date of Birth (in Christian Era) according to Admission Register (in figure)        
(in words) \_\_\_\_\_
7. Class in which the pupil studied last (in figure) \_\_\_\_\_ (in words) \_\_\_\_\_
8. School / Board Annual Examination last taken with result \_\_\_\_\_  
\_\_\_\_\_
9. Whether failed, if so once/twice, in the same class \_\_\_\_\_
10. Subjects studied : (i) \_\_\_\_\_ (ii) \_\_\_\_\_ (iii) \_\_\_\_\_  
(iv) \_\_\_\_\_ (v) \_\_\_\_\_ (vi) \_\_\_\_\_
11. Whether qualified for promotion to the next higher class \_\_\_\_\_  
if so to which class (in figures) \_\_\_\_\_
12. Month up to which the pupil has paid School fee \_\_\_\_\_
13. Any fee concession availed of : if so, the nature of such concession \_\_\_\_\_
14. Total No. of School working days \_\_\_\_\_ 15. Total days present \_\_\_\_\_
16. Whether NCC Cadet / Boy Scout / Girl Guide (Give details) \_\_\_\_\_
16. Games played / Extra-curricular activities in which the pupil took part (mention achievement level there in) \_\_\_\_\_
17. General Conduct \_\_\_\_\_
18. Date of application for Certificate \_\_\_\_\_
19. Date of issue for Certificate \_\_\_\_\_
20. Reasons for leaving the school \_\_\_\_\_
21. Any other remarks \_\_\_\_\_

Sign. of Class Teacher

Checked by

Principal with Seal

(Full name and designation)

Regional Directorate, Bihar Zone-II, Cantt. Area, Dobhi Road, Gaya-823 001

## **PROVISIONS for the Transfer Certificate**

Under the signature of the Principal / Vice-Principal countersigned by an officer such as the District Inspector of schools, Deputy Director of Education, the state education officer, Union Territory.

In case of the migration from one CBSE affiliated school to another CBSE affiliated school, the transfer certificate of the previous school of the student, must be countersigned by the Regional officer of the Board or the Asstt. Commissioner of KVS or the Deputy Director, Navodaya Vidyalaya Samiti in India.

In case of the foreign countries, the same may be countersigned either by an officer of the Board at the Head Quarters or by the first secretary / Attache / Cultural Attache or an equivalent officer of the Embassy / High Commission of India in the country concerned.

**Note :** In the absence of such counter signature, students shall not be admitted.